

Sledmere Primary School



Google Classroom Guide

Step One

Login to Google Classroom using the following website and the login details sent to you by your class teacher.

classroom.google.com



Sign in

Use your Google Account

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.

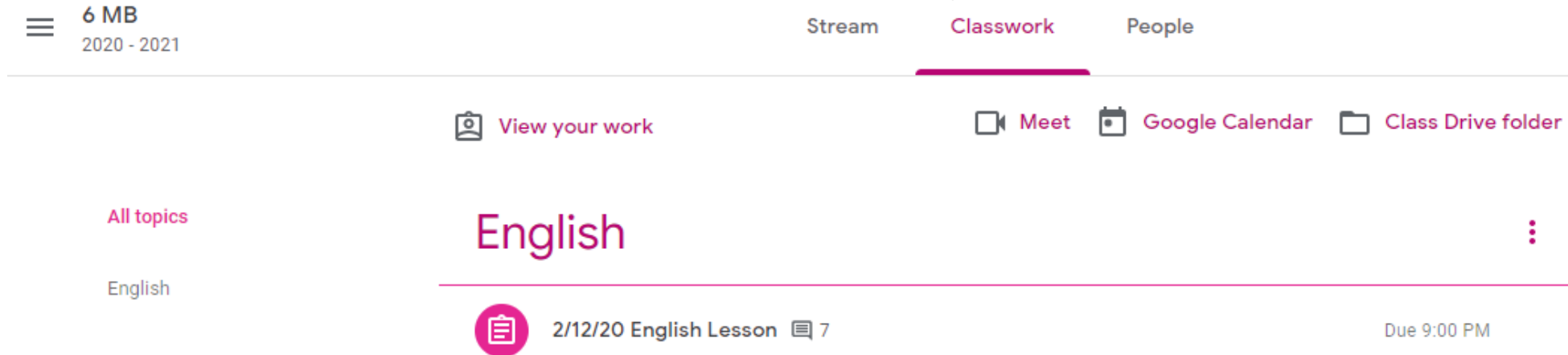
[Learn more](#)

[Create account](#)

Next

Step Two

Click on the Classwork tab at the top of the screen.



The screenshot shows the top navigation bar of a Google Classroom interface. On the left, there is a hamburger menu icon followed by the text "6 MB" and "2020 - 2021". In the center, there are three tabs: "Stream", "Classwork", and "People". The "Classwork" tab is highlighted with a pink underline and a pink bar below it. An arrow points from the text above to the "Classwork" tab. Below the navigation bar, there are three icons with labels: a person icon for "View your work", a video camera icon for "Meet", and a calendar icon for "Google Calendar". To the right of these is a folder icon for "Class Drive folder". Below this is a section for "All topics" with "English" listed. At the bottom, there is a pink circular icon with a document symbol, followed by the text "2/12/20 English Lesson" and a speech bubble icon with the number "7". On the far right, it says "Due 9:00 PM".

Step Three

Click on the side tabs to take you to a specific subject. You will then see the lessons come up on the page. Click on the lesson you would like to complete.

The screenshot displays a Google Classroom interface. At the top left, there is a hamburger menu icon, the text '6 MB', and '2020 - 2021'. Below this is a horizontal navigation bar with three tabs: 'Stream', 'Classwork' (which is highlighted with a pink underline), and 'People'. Under the 'Classwork' tab, there are three items: 'View your work' with a camera icon, 'Meet' with a video camera icon, 'Google Calendar' with a calendar icon, and 'Class Drive folder' with a folder icon. On the left side, there is a vertical list of 'All topics' (highlighted in pink) and 'English'. The main content area shows the word 'English' in large pink font, followed by a vertical ellipsis menu icon. At the bottom, there is a lesson card for '2/12/20 English Lesson' with a document icon, a speech bubble icon containing the number '7', and a 'Due 9:00 PM' timestamp. Two black arrows point from the text above to the 'All topics' and '2/12/20 English Lesson' elements.

This is where the instructions from the teacher will be.

Click 'Add or Create' to either upload a file of your work OR create a new document for your work.

This will tell you when your work is due!

Type here to send a private comment to your teacher.

The screenshot shows a user interface for an assignment titled "2/12/20 English Lesson" by Melanie Brown. The assignment is worth 100 points and is due at 9:00 PM. The instructions for the assignment are visible, including a requirement to write definitions for words from "The Nowhere Emporium" and use them in sentences. There are two groups: "Red & Amber Group" and "Green Group". At the bottom, there is a file named "Lesson 3.pptx" and a private comment section with a text input field and a send button.

6 MB
2020 - 2021

2/12/20 English Lesson
Melanie Brown • 10:03 AM
100 points
Due 9:00 PM

Your work Assigned
+ Add or create
Mark as done

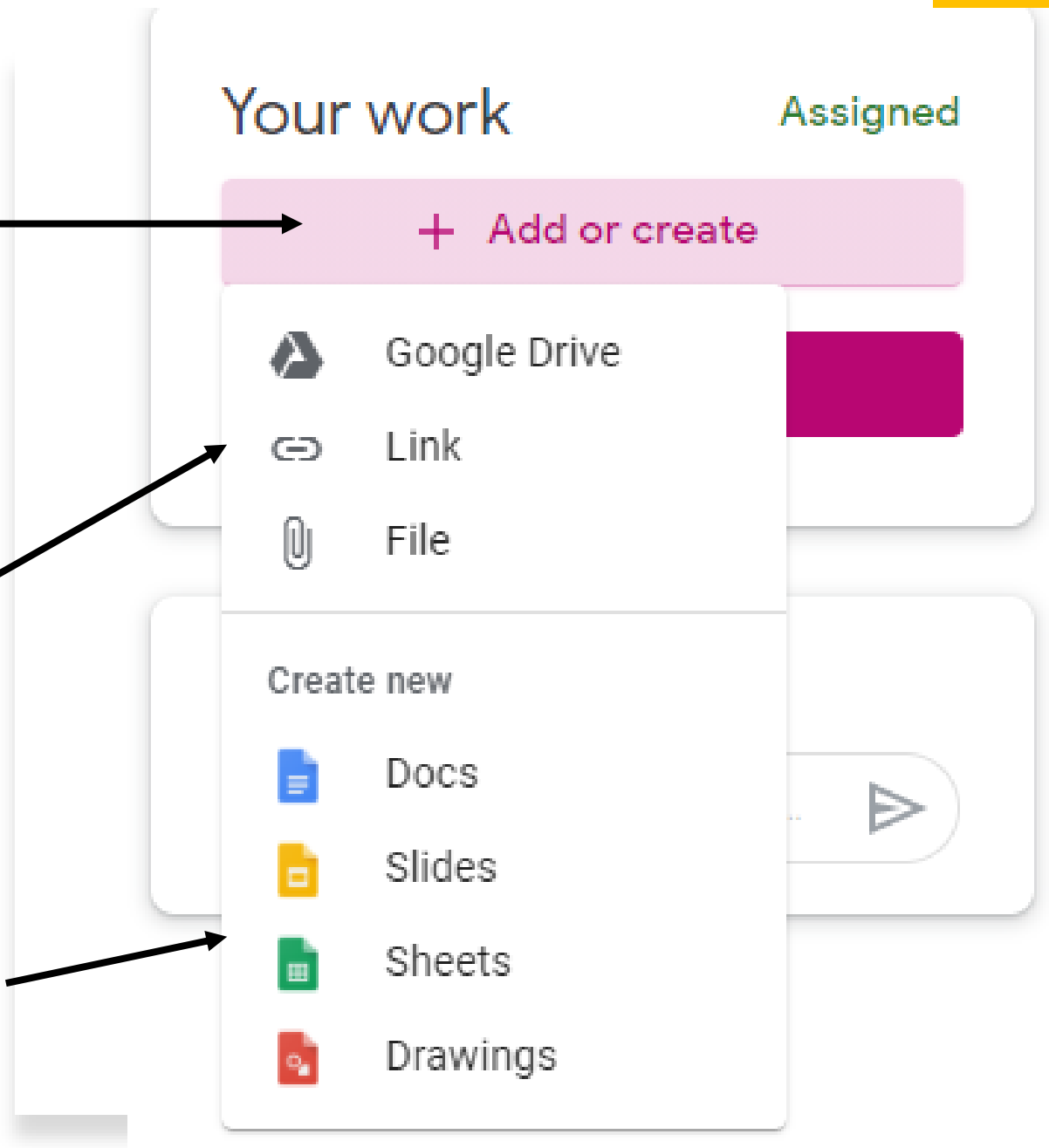
private comments
Add private comment...

Wednesday 2nd December
Lesson 3.pptx
PowerPoint
I.O: To use a dictionary to define words and expand vocabulary

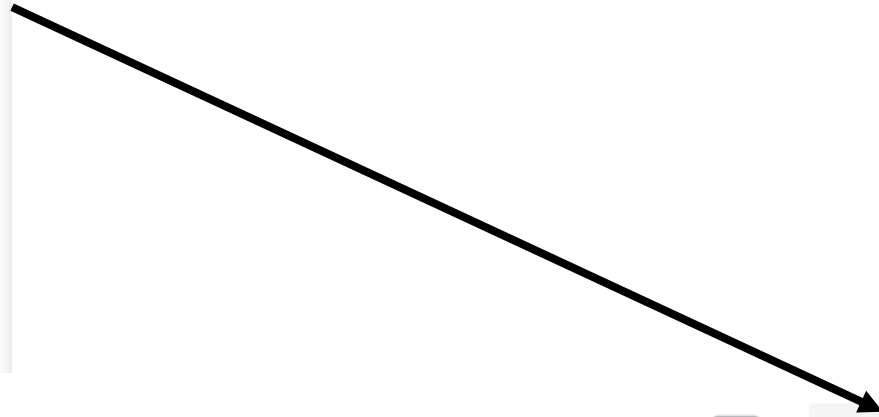
When you click 'Add or Create', you will be given these options..

Use one of these options to upload something from your computer/ laptop/device.

Use one of these options to create a new document.



Once your work is complete, click here to send it in to your teacher.



A screenshot of the Google Docs interface. At the top, the document title is '- 2/12/20 English Lesson'. The menu bar includes File, Edit, View, Insert, Format, Tools, Add-ons, and Help. The status bar shows 'Last edit was seconds ago'. On the right side of the interface, there is a 'TURN IN' button (grey) and a 'Share' button (blue). The main editing area contains the text 'My work is complete.' and a ruler at the top of the document area.

For more support, this YouTube video is very helpful on how to view and submit work

<https://www.youtube.com/watch?v=o4JeCTfhvnl>

You can also contact your class teacher for further support.

